

BOARD OF ADJUSTMENT – Harlan, Iowa – 03-14-2022

The Board of Adjustment of the City of Harlan met pursuant to law and the rules of said Board in special session in the Council Chambers in City Hall at Noon on the 14th day of March 2022. Chairman Christensen called the meeting to order, and the following members were:

Present: Doug Hammer, Ruthanne Grimsley, Mike Christensen, Jenny Kelley, All Ickes

Absent: None

Also Present: Zoning Administrator Gene Gettys, Board Secretary Julie Erickson, Building Inspector Roger Bissen, Jeanna Rudolph via Zoom, Troy Schaben via Zoom, Derik Sherlund & Amanda Retzlaff via telephone.

It was moved by Ickes and seconded by Grimsley that the agenda be approved. Motion carried unanimously.

Christensen asked that any conflicts of interest be stated. None.

It was moved by Hammer and seconded by Grimsley to approve the minutes from the 12/08/2021 meeting. The motion carried unanimously.

Chairperson Christensen announced that this was the date, time, and place for the public hearing regarding:

- a. **CASE BA2022-001** – an application by Derik Sherlund and Amanda Retzlaff at 605 Baldwin Street in Harlan, Iowa for a Home Business Permit, wood, epoxy and metal fusion crafts.

Motion to open meeting by Grimsley and seconded by Kelley. Motion carried unanimously.

No objections were filed with City Hall.

Petitioner: Derik and Amanda advised they plan to utilize the new garage that is being built on their property to construct wood and metal crafts such as mugs, plates, yard art, tables. Derik is also a gunsmith and may work on guns if needed. He clarified that work would be done using normal work tools including air compressor and propane tanks. Work would be done between 9 AM and 4 PM. No obnoxious odors are anticipated based on the materials that will be used to construct his crafts. No extra employees will be hired for this business. Derik and Amanda advised they had spoken with one neighbor and they had no issues.

Gettys Zoning Admin: Gettys advised this is an R3 zoning district and noted no concerns with the application. He clarified that any advertising signs for the business could be no more than 4 square feet.

Neighboring property owners: None present.

It was moved by Grimsley and seconded by Ickes to close the public hearing. Motion carried.

It was moved by Ickes and seconded by Hammer to approve the application. Roll Call vote. Ayes: Hammer, Grimsley, Christensen, Kelley, Ackes. Nays: None. The motion carried.

There being no further business, the meeting on motion adjourned.

Julie Erickson, Secretary

Mike Christensen, Chairperson

These minutes are as recorded by the Secretary and are subject to Board approval at the next called meeting.

BOARD OF ADJUSTMENT – Harlan, Iowa – 12-06-2022

The Board of Adjustment of the City of Harlan met pursuant to law and the rules of said Board in special session in the Council Chambers in City Hall at Noon on the 6th day of December 2022. Chairman Christensen called the meeting to order, and the following members were:

Present: Doug Hammer, Jenny Kelly, Al Ickes

Absent: Mike Christensen, Ruthanne Grimsley

Also Present: Board Secretary Julie Erickson, Building Inspector Roger Bissen, Michael Burroughs

It was moved by Ickes and seconded by Hammer that the agenda be approved. Motion carried unanimously.

Vice Chair Kelly asked that any conflicts of interest be stated. None.

Appointment of Chairman and Vice Chairman

It was moved by Kelly and seconded by Hammer to nominate Mike Christensen as chairman and Jenny Kelly as vice chairman for 2022-2023.

Vice Chair Kelly presided over the rest of the meeting.

It was moved by Ickes and seconded by Hammer to approve the minutes from the 03/14/2022 meeting. The motion carried unanimously.

Kelly announced that this was the date, time, and place for the public hearing regarding:

- a. **CASE BA2022-02** – an application by Michael Burroughs, 811 Farnam Street, for a Home Business Permit, to allow him to operate his business, office space, bookkeeping and banking.

Motion to open meeting by Hammer and seconded by Ickes Motion carried unanimously.

No objections were filed with City Hall.

Petitioner: Michael Burroughs was present and advised that he would be doing bookkeeping/banking out of his home for his business, The Good Life Project, Inc.

Neighboring property owners: None present.

It was moved by Ickes and seconded by Hammer to close the public hearing. Motion carried.

It was moved by Hammer and seconded by Ickes to approve the application. Motion Carried.

There being no further business, the meeting adjourned.

Julie Erickson, Secretary

Jenny Kelly, Vice Chairperson

These minutes are as recorded by the Secretary and are subject to Board approval at the next called meeting.